

Ministry Leadership Council

Meeting Minutes

January 18, 2022

6:30 pm

Attendees: John Galloway, Matt Noel, Suzanne DeRossett, Kelly Steinfeld, Pastor Frick, Kaley Haymond, Jana Reiland, Eric Meyer

Absent:

Invited Guests: Sarah Woody, Greg Busch

Advisors: Corissa Sheets, Craig Olson

- I. Opening Prayer and Devotion
 - A. Salem United on hold pending Health and Safety updates

- II. Ministry Tech Report from Greg Busch
 - A. New staging has been purchased, to replace the existing pieces.
 - B. Ordered a drum enclosure, to allow for the drum set to connect to the sound system more easily. This will simplify the setup/teardown process
 - C. Internet update has been going well, and Greg continues to build relationships with the new company.
 - D. Working to improve the multipurpose room to accommodate all of the different types of activities and worship that happens in this space.
 1. Currently looking at cost analysis of replacing seating, lighting, painting, etc.

- III. Principal's Report
 - A. Principal's/BOE written report review; Q&A
 1. Re-enrollment is happening now, and is going well.
 2. There will be several classes that will be full.
 3. It was asked, "How do we get to know the new members of the staff?"
 - a) Discussed ideas on getting new employees introduced to the community.
 4. Kudos to Corissa for providing support and instruction on top of her administrative duties. She has taken on many responsibilities in supporting the school.
 5. Chair expressed the great blessing that Corissa's leadership has been to the school community.
 - a) Corissa acknowledges the great support she receives from many others.
 - B. Board of Education vacancy/candidate
 1. Continued work in this area

- IV. Q1 Financial Report
 - A. Craig reviewed revenues and expenses.
 - B. The Church budget is currently short, but there are no huge concerns. All seems to be moving in the right direction.
 - C. School budget revenue is favorable;
 1. Enrollment is good.

2. High expenses during last year, due to additional needs due to Covid. Those expenses have come back down.
 3. The PE and Spanish programs are going well. The standards have been raised, and Corissa appreciates the support in continuing and building these programs.
 4. Summer Camp numbers also contribute to the positive trend.
 - a) Craig reviewed revenues for summer camps in the past several years.
 - b) Corissa gave shout outs to Carol Jordening and Kelli Aschoff for making the summer program a huge success.
 - c) There is more interest in the summer program for this coming year.
 5. A reserve is in place for the school budget.
- D. Craig discussed proposals for 2 different insurance companies.

V. Pre-K Project status update

- A. Craig shared a visual graphic of the buildings.
- B. Discussed the change in architect and the need to change to someone knowledgeable of the requirements for preschools.
- C. The preliminary project should be presented to the city by the end of February.
- D. There is currently a land survey happening as part of the process.
- E. We have some funds available to keep moving forward with the plans at this current time.
- F. We could be ready to pull a permit by mid summer.
- G. Discussed next steps. Discussed the importance of having a team of people with gifts in this area, to lead this process.

VI. Unfinished Business

- A. Revisit Bereavement Policy - Tabled until February
- B. Call/Call Process Review - Tabled for 1/25/2022 meeting
 1. Discussion with Kim Violette
- C. Ministry Opportunities/Contract workers - Tabled for 1/25/2022 meeting
 1. CUI Outreach and Response

VII. Nominating Committee Formation

- A. Two seats are open; one Member at Large and Secretary.
- B. A group will be put together to serve.

VIII. Next meeting will be next week; 1/25/2022 (Executive Session)

IX. Closing Prayer

X. Meeting adjourned at 8:21 PM